



Microsoft Excel 2010 im Personalwesen (German Edition)

Michael Paatz, Egbert Jeschke, Sven Mönkediek, Roland Schwarz

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Dieses Buch wurde in der 3. Auflage komplett auf Microsoft Excel 2010 aktualisiert und richtet sich an alle, deren Arbeitsschwerpunkt in den Bereichen Personalwesen und Entgeltabrechnung liegt. Es zeigt Wege auf, speziell in der Personalabteilung auftretende Problemstellungen mit Hilfe von Excel 2010 zu lösen. Anhand von Praxisbeispielen werden die einzelnen Excel-Funktionen erläutert und im Rahmen sofort einsetzbarer praktischer Lösungen veranschaulicht. Alle Beispiele liegen auf CD-ROM bei, lassen sich leicht an betriebspezifische Anforderungen anpassen und sind vollständig mit Zwischenschritten dokumentiert.

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